

**Board of Education Regular Meeting**

**January 8, 2020**

**6:30 P.M.**

**Zanesville City Schools  
Administration Building**

**956 Moxahala Ave.**

**Zanesville, Ohio 43701**

*Board of Education Members:*

*Kyle Baldwin*

*Scott Bunting*

*Vicky French*

*Bret Hickman*

*Brian Swope*



*Doug Baker, Ed. D.*  
*Superintendent*

*Mike Young*  
*Treasurer*

# ZANESVILLE CITY SCHOOLS

## VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

*Zanesville City Schools, the district you will never outgrow!*

## MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

## BELIEF STATEMENTS

**WE BELIEVE** the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

**WE BELIEVE** our students can learn at high levels, in different ways and at different times when provided equal opportunities.

**WE BELIEVE** we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

**WE BELIEVE** our schools must be safe, child-centered environments with equal access for all to the educational process.

**WE BELIEVE** our staff and community must promote and model lifelong learning for students throughout our school district.

**WE BELIEVE** our students must be prepared to function in and adapt to a changing and diverse society.

**WE BELIEVE** that a superior and well-funded school district is the foundation for student learning and a prosperous community

**WE BELIEVE** strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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**C. ROLL CALL – Mike Young**

\_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope

**D. INTRODUCTION OF GUEST**

**E. ZEA PRESENTATIONS/COMMENTS**

**F. STUDENT REPORTS/UPDATES**

**G. ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES**

**H. REPORT OF THE BOARD OF EDUCATION**

**1. Approval of Board Minutes**

BE IT RESOLVED that the Board of Education approves the minutes of the Regular Board of Education Meeting on December 19, 2019.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope

**I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young**

BE IT RESOLVED, to approve the following recommendations:

**1. December Financial Reports**

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

**I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young (con't)**

**2. Reconciliations**

Approve the following reconciliation:

General

Payroll

**3. Monthly Financials – Zanesville Community High School**

Approve the December 2019 minutes, bank reconciliation and financial reports for the Zanesville Community High School.

**4. 2020-21 Alternative Tax Budget**

Approve the Alternative Tax Budget as required by the Muskingum County Auditor's office for the period July 1, 2020-June 30, 2021.

**5. Donations/Grants**

Accept the following donation or grant awards:

\$833.00 grant from the Muskingum County Community Foundation to be used for the Archery Program.

\$300.00 donation from Janice Helmbrecht to be used for music class at Zane Grey Elementary.

\$750.00 donation from the United States Army Brigade to be used for various activities at Zanesville High School.

**6. Appropriations**

Approve the following appropriation adjustments for the fiscal year ending June 30, 2020.

Employee Benefits Self Insurance	024	275,000.00	To update for current year rev/exp
Auxiliary Funds	401	8958.83	To update for current year rev/exp
Health and Wellness Fund	467	740,157.50	To update for current year rev/exp
Misc State Grants	499	14,260.37	To update for current year rev/exp
Title VI-B	516	20,487.57	To update for current year rev/exp
Title I SCH IMP A	536	6,435.00	To update for current year rev/exp
Title I	572	105,636.35	To update for current year rev/exp
Title II-A (Imp Teacher Quality)	590	6,332.54	To update for current year rev/exp
Misc Federal Grants	599	(20,997.51)	To update for current year rev/exp

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

**1. Resignations – Classified**

Accept the resignation of Stephanie Bunfill, Aide at National Road Elementary, effective January 3, 2020. Reason for resignation is personal.

Accept the resignation of Ruth Seevers, Latchkey Aide at John McIntire Elementary, effective December 31, 2019. Reason for resignation is personal.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting

**2. Salary Adjustments - Certificated**

Approve the following personnel to be granted salary adjustments effective with the current contract year, for second semester only. Reason for the adjustment is due to having completed requirements for a new classification on the salary schedule by virtue of additional study, pending receipt of official transcripts:

Caitlyn Boothe	MA
Teresa Lightle-Brown	MA+30

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French

**3. Tech Interns**

Approve an increase of the hourly rate for Tech Interns to \$10 per hour. This rate is effective January 1, 2020.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
PERSONNEL RECOMMENDATIONS (con’t)**

**4. Termination – Certificated**

Approve the attached resolution to terminate the employment contract(s) of Seth Martin effective January 8, 2020.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope

**5. Donation of Sick Days**

Approve/Deny the transfer of sick leave days from the following ZEA members to Danielle Patterson.

<b>Name</b>	<b>Days Requested</b>	<b>Days Approved</b>
Diana Donahue	18	14
Michael Lang	18	14

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin

**6. Temporary Employment – Certificated**

Approve the temporary employment of Lori Buchanan to reflect a daily rate equivalent to that of BA+150, Step 1, from the teacher's salary schedule for the period of January 6, 2020 to February 28, 2020. Pending appropriate certification and background check.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting



**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
PERSONNEL RECOMMENDATIONS (con’t)**

**7. Employment – Substitutes**

Approve the following substitutes, as and when needed, pending appropriate certification and background checks for the 2019-2020 school year.

Substitute Custodian			
Keith Smith			

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
BUSINESS RECOMMENDATIONS**

**8. Resolution – State of Ohio EdChoice Scholarship (Voucher) Program**

Approve the attached Resolution Opposing the State of Ohio EdChoice Scholarship (Voucher) Program.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
OTHER RECOMMENDATIONS**

**K. REPORT/DISCUSSION ITEMS**

**L. BOARD COMMITTEE UPDATES**

- Legislative Liaison –
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**M. CLOSING COMMENTS**

**N. EXECUTIVE SESSION**

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- \_\_\_\_\_ Personnel matters
  - \_\_\_\_\_ to consider the appointment of employee(s) [reemployment] or public employees or officials
  - \_\_\_\_\_ to consider the promotion or compensation of public employee(s) or officials
  - \_\_\_\_\_ to consider the dismissal, discipline, or demotion of employee(s) or students
  - \_\_\_\_\_ to consider the investigation of charges or complaints of employee(s) or students
- \_\_\_\_\_ to consider the purchase of property for public purposes
- \_\_\_\_\_ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- \_\_\_\_\_ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- \_\_\_\_\_ conference with an attorney
- \_\_\_\_\_ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- \_\_\_\_\_ matters required by federal law or state statutes to be confidential
- \_\_\_\_\_ specialized details of security arrangements

Time entered executive session: \_\_\_\_\_ a.m./p.m.

Time returned to public session: \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope

**O. MEETING ADJOURNMENT**

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin